

STANDING ORDERS GOVERNING

THE SCARBOROUGH SPORT COUNCIL

1. Status of the Committee

The Council is a forum of HUU and is to be governed in accordance with Standing Orders...

2. Function

There shall be a Council based at the Scarborough Campus. The council shall have the following remit;

- a) To act as support to the Scarborough Sports Officer.
- b) Help with the implementation of the Scarborough Sports plan.
- c) To organise and develop sports on the Scarborough Campus
- d) To alert the Scarborough Sports Officer to any issues within the area of Sport on the Scarborough Campus.

3. Membership

Voting membership of the Council shall be:

- (1) Scarborough Sports Officer (Chair and Casting Vote Only).
- (2) President or one representative of each Sports Club on the Scarborough Campus.

Ex-Officio members:

- (1) Vice President Scarborough
- (2) Vice President Sport
- (3) Scarborough BUCS Representative

4. Generic Duties of all Members

- i. The Scarborough Sports Officer who shall be Chair of the Council and have the casting vote only. They shall liaise with the rest of the committee on progress and issues relating to the zone.
- ii. Each Representative identified in the Council Membership shall act as a point of contact for any issue that need to be raised from the area they represent.
- iii. To ensure that the Scarborough Sports Officer is given proper support and attention to projects and campaigns that occurs within the Scarborough Sports Zone.
- iv. Help with the implementation of the Scarborough Sports Plan.
- v. Represent the views of the student body that they are the representative of.
- vi. Communicate with BUCS over fixture dates, times, locations and results.

5. Election

Clubs: Clubs shall elect their own reps, which needs to be done by week 7 semester 2 for the following year, and shall be a member of the Council while they are in those posts.

BUCS Representative: The BUCS Representative shall be nominated from a sports teams and an election at the first meeting of Council shall take place using the first past the post system of voting. Sports teams will need to notify the Chair of Council no sooner than 24 hours before the meeting if they have a nomination for the post of BUCS Representative.

6. Chair

The Scarborough Sports Officer is Chair of the Council and is responsible for keeping a register of attendance; following and approving Council meeting agenda as laid out in Annex A, which is to be circulated three clear days in advance; keep order within the meeting and ensuring points to action are met. The Chair may call an emergency meeting of the Council.

7. Meetings

Meetings of Council shall take place once a month in term time.

8. Quorum

The quoracy of such meetings shall be 50% of number of clubs plus 1 plus Chair.

9. Minutes

The minutes shall be taken by the Student Activities Coordinator, and shall be forwarded to the Sports Zone for acceptance after ratification by a subsequent meeting of the Council.

10. Voting

All votes shall require a majority to pass. All votes shall be public except those on motions of caution, censure and no confidence which shall be conducted by secret ballot, counted by a member of staff and checked by the Chair or in the case of a motion against the Chair the Vice President Scarborough.

11. Powers

- (1) Propose Policy to SEC.
- (2) Submit suggestions of question to an Officer at the Union Council through SEC.
- (3) Suggest a proposal of a motion of caution against a member of censure and no confidence against a member of the Council to SEC.
- (4) Motions of no confidence are to be ratified by SEC, Union Council and if successful the member is removed from Council.
- (5) Submit questions in writing to the Trustees of HUU to be asked by the Vice President Scarborough.

MJB

January 2011

Passed at UEC: 26th April 2011

Passed at Union Council: 17th October 2011

SCARBOROUGH ATHLETICS UNION COUNCIL

1) ATTENDANCE

1. Apologies
2. Register.

2) MINUTES

1. Minutes of the Previous Meeting.
2. Matters Arising
3. Previous points of action – results

3) REPORTS

1. Report by Scarborough Sports Officer
Questions
2. Report by BUCS Representative
Questions
3. Report by all AU Teams in attendance
Question

4) PROPOSALS

Any proposals for action

5) Motions

- 1) Motions of Caution/Censure/No Confidence.
- 2) Questions to the Trustees
- 3) Questions to SEC
- 4) Questions to Union Council

6) ANY OTHER BUSINESS

Any other business

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